

# MINISTRY OF DEFENCE



## Sri Lanka Navy



### Invitation for Bids (IFB)

#### Procurement for Supply and Delivery of Fresh/ Dry Provisions for Sri Lanka Navy Ships/ Establishments - Year 2024

#### Contract Identification No SLN/VICT/ 01/2024

1. On behalf of the Sri Lanka Navy, the Chairman, Standing Cabinet Appointed Procurement Committee (SCAPC) of the procurement of fresh and dry provisions for the Tri Forces for Year 2024 invites sealed bids from eligible and qualified Sri Lankan Business Entities of **Manufacturers, Wholesale and Retail Operators that have been established as a Limited Liability Company, Partnership or any other establishment** for the supply and delivery of below mentioned category of food items for the following Ships/ Establishments of Sri Lanka Navy. The supply period is one year from **01<sup>st</sup> of January 2024 to 31<sup>st</sup> of December 2024.**

#### 1.1 Group of station and corresponding categories

##### 1.1.1 Group A - Fresh food items

Ships/Establishments		Categories of fresh food items
1.1.1.1. Colombo South	1.1.1.2. Colombo North	1. Sri Lankan Breakfast/ Dinner Items
1.1.1.3. Kandy	1.1.1.4. Trincomalee	2. Dairy Products/ Ice Cream
1.1.1.5. Mullaitivu	1.1.1.6. Vakarai	3. Vegetable & Fruits
1.1.1.7. Kinniya	1.1.1.8. Thiriyaya	4. Frozen Food
1.1.1.9. Kankasanthurai	1.1.1.10. Kayts	5. Meat
1.1.1.11. Galle	1.1.1.12. Tangalle	6. Bakery Product
1.1.1.13. Poonewa	1.1.1.14. Mannar	7. Fresh Fish
1.1.1.15. Puttlam	1.1.1.16. Mullikulam	8. Chicken
1.1.1.17. Maho	1.1.1.18. Panama	9. Egg Hen
		10. Coconut Without Husk

##### 1.1.2 Group B - Dry Food Items

Ships/Establishments		Categories of Dry food Items
1.1.2.1. Colombo South	1.1.2.2. Colombo North	1. Milk Powder
1.1.2.3. Kandy	1.1.2.4. Trincomalee	2. Bottled water
1.1.2.5. Mullaitivu	1.1.2.6. Vakarai	3. Dry Fish
1.1.2.7. Kankasanthurai	1.1.2.8. Galle	4. Cooking Oil
1.1.2.9. Tangalle	1.1.2.10. Poonewa	5. Grains
1.1.2.11. Mannar	1.1.2.12. Puttlam	6. Bakery product raw ingredients
1.1.2.13. Mullikulam	1.1.2.14. Panama	7. Nourishment
		8. Grinded Condiments
		9. Condiments
		10. Sugar
		11. Canned Food
		12. Biscuits
		13. Chocolates
		14. Pasta
		15. Cordial/ Jam/ Sauce/ Chutney
		16. Rice
		17. Other items
		18. Ration Packets
		19. Thalakerali

1.2 Details and specifications of each category of food items will be provided in the bidding document. All the food items should be supplied in good condition for consumption. The quality standards are specified in the bidding document and respective annexures of the bidding document and accordingly all the supplies should be in accordance with the Food Act No.26 of 1980 as amended and regulations enacted therein from time to time.

#### 1.3 Submission of bids under each Station/ Camp and category of food items.

1.3.1 Bids should be submitted on per Ships/Establishments basis and per category basis separately. For a bid of particular category of a Ships/Establishments, bidder should bid for all items in that category. If the bidder fails to bid for all the items in particular category, such a bid will be considered as non-responsive.

1.3.2 Depending on the capacities of the bidder, which are subjected to be evaluated by the purchaser, any bidder can submit bids for one Ships/ Establishments or more than one Ships/ Establishments and respective category of items separately, for which two groups are described below.

##### 1.3.2.1 Group A - Supply of fresh food category for individual Ships/ Establishments

This group consists of 180 bids (18 Ships/Establishments x 10 Categories = 180 bids) and shall be considered as separate procurements and evaluation and selection process shall be executed separately.

##### 1.3.2.2 Group B - Supply of dry food category for individual Ships/Establishments

This group consists of 260 bids (14 Ships/Establishments x 18 Categories + Ration Packets Stations 08 = 260 bids) and shall be considered as separate procurements and evaluation and selection process shall be executed separately.

2. Selected suppliers should be responsible for arranging the transport to the relevant delivery Ships/Establishments and detachments as the part of the contract. The details with regard to the relevant delivery Ships/Establishments and detachments are indicated in the bidding document.

3. Bidding will be conducted through the National Competitive Bidding (NCB) procedure as per Clause 3.2 of the Government Procurement Guideline 2006. Only local bidders are permitted to bid.

4. Bidder shall not have been blacklisted.

5. All Documents pertaining to the requirements should be submitted along with the bid. At the post qualification stage and these qualification requirements are dully quantified as against the maximum contract amount to be awarded for any lowest evaluated substantially responsive bidder, as described in the detailed methodology stated in the bidding document. The following minimum eligibility criteria shall be fulfilled.

5.1 The minimum Average Annual Turnover in relevant field of Food supply for **any 2 financial years within preceding 3 years of Rs. 10 Mn.** to be confirmed through respective audited financial statements.

5.2 The minimum amounts of liquid assets (Based on Financial Statements 2022/2023) of **Rs. 5 Mn.** (cash in hand, cash at bank, short term investments and accounts receivables) to be confirmed through respective audited financial statements.

However, if non audited financial statements are submitted, with the bids for the **financial year 2022/2023**, bidder should submit **audited financial statements on or before 30/08/2023** at the Post Qualification Verification Stage.

5.3 The minimum amount of **Rs.5Mn** of credit facilities should be guaranteed by any commercial bank or any financial institution operating in Sri Lanka, approved by the Central Bank of Sri Lanka. (exclusively for this tender)

5.4 In case of supply and delivery of **fresh food items**, bidder should possess adequate storage facilities specifying the methodology of providing required storage, cold/ cool room facilities and freezer trucks. (Either as the bidder's own or on lease/ rental basis etc). Additional details in this regard are provided in the Bidding Documents.

5.5 In case of **dry food items**, bidder should possess adequate storage facilities specifying the methodology of providing required storage/ warehouse and transport facilities, (Either as the bidder's own or on lease/ rental basis etc). Additional details in this regard are provided in the Bidding Documents.

5.6 **Past similar experience of food supplies, for two years within last three (3) years.**

6. Dates and times of issuance of Bid documents, receiving of bids and opening of bids are as follows:

Commencement of Issuing Bidding Documents from - 21.06.2023  
Last date and time for issuing Bidding Documents - Up to 3.00 pm on 23.07.2023  
Last date and time for submission/ closing Bids - Up to 9.00 am on 24.07.2023  
Venue, Date and Time for Opening of Bids - At 9.00 am on 24.07.2023  
(at Admiral Somathilaka Dissanayake Auditorium, Navy Headquarters)

7. A Pre-Bid meeting will be held at Conference hall **at 10.00 A.M. on 06.07.2023** at the 1<sup>st</sup> floor, Nandimithra Auditorium of the Ministry of Defence, Defense Headquarters Complex, Jayawardhanapura Kotte.

8. A complete set of bidding documents in English language may be purchased by bidders on submission of a written application to Director Naval (Victualing and Clothing), Sri Lanka Navy at the address given in Para 16, upon payment of non-refundable fee. Non-refundable fee relevant for each Ships/ Establishments each bid shall be in accordance with the Public Finance Circular No.06/2016 dated 17.06.2016. (The schedule of respective non-refundable tender fee of bids can be obtained from the Director Naval (Victualing and Clothing), Sri Lanka Navy, address given in Para 16).

9. For the submission of bids, bidders should use only the forms as given in the bidding document. Original sealed bids and duplicate sealed bids should be separately submitted in one sealed cover to be sent by registered post or deposited in the tender box provided for this purpose at Gate No. 03 (Hospital Entrance) of Navy Headquarters, before the stipulated date and time as indicated in Para 6 above.

10. Bids will be opened immediately after the closing time. Late bids will be rejected. Bids will be opened in the presence of bidders or their authorized representatives who choose to attend in person.

11. Bids shall be valid up to **31.03.2024**

12. Bids must be accompanied by a bid security **valid up to 30.04.2024** and should be addressed to **The Secretary to the Ministry of Defence**. The Bid security should be issued by a commercial bank operating in Sri Lanka which is approved by the Central Bank of Sri Lanka in its original form (on the original letterhead of the bank), unconditional, irrevocable and encashable on demand. The schedule indicating the amount of the Bid security for a particular bid will be provided with the Bidding document which had set as prescribed in the Procurement Guideline 2006.

13. All the bidders are subjected to submitting the manufacturer authorization certificates as required and specified in the Bidding document.

14. Bidder shall submit the samples for particular items for which additional information is requested in the Bidding document. **If the bidder fails to submit the sample** within the given time period, relevant **bids shall not be considered for further evaluation and shall be rejected as non-responsive bids.**

15. Interested bidders may obtain further information from **Director Naval (Victualing and Clothing) at Navy Headquarters** and may inspect the bidding documents free of charge at the office of the address given in Para 16 below, **21.06.2023 to 23.07.2023 during 09.00 a.m. to 03.00 p.m. on working days.**

16. The address referred to above is;

**Attention** : Director Naval (Victualing and Clothing)  
**Address** : Commander of the Navy,  
Navy Headquarters,  
P O Box 593,  
Colombo 01.

**Telephone Number** : 011 - 7190000 (Extension 12351) , 011 - 7192351  
**Facsimile Number** : 011 - 2424577, 011 - 7192380  
**E-mail** : [nhqdnvc@navy.lk](mailto:nhqdnvc@navy.lk)

Chairman,  
Standing Cabinet Appointed Procurement Committee  
Procurement of Food Items (Fresh & Dry Ration)

for the Tri Forces for Year 2024

The Ministry of Defence

21.06.2023